

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 6:00 p.m. on February 6, 2024, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Darryl Cordrey – Trustee, *Chair*
Joe Rozzi – Trustee, *Vice Chair*
Mark Sousa - Trustee

Mr. Cordrey introduced the following resolution and moved its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 24-0206A**

**A RESOLUTION AUTHORIZING A CONTRACT WITH THE WARREN COUNTY
ENGINEER'S OFFICE FOR THE PURCHASE OF ROAD SALT FOR THE 2024-2025
SNOW SEASON**

WHEREAS, the Board of Township Trustees desires to enter into an agreement to purchase road salt through the Warren County Engineer's Office; and

WHEREAS, The Warren County Engineer's Office meets all applicable State and local requirements through the bidding process for road salt; and

WHEREAS, in order to save money and expedite the bidding process, it benefits Hamilton Township to enter into an agreement with the Warren County Engineer's Office for road salt for the 2024-2025 winter season;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. The Board hereby authorizes and approves entering into an agreement to participate with the Warren County Engineer's Office for the bidding and purchase of road salt for the 2024-2025 winter season.

SECTION 2. Hamilton Township has allocated its own storage space to receive and store all of the salt bid and awarded in the contract.

SECTION 3. The Township Administrator or the Township Public Works Director of Hamilton Township are hereby authorized and directed to sign and file all documents associated with the Warren County Engineer's Office road salt purchase program including the forwarding of the estimated salt needed for purchase as prepared by the Public Works Director.

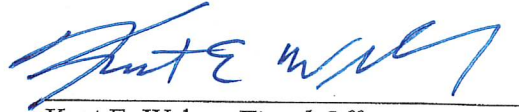
SECTION 4. This Resolution shall take effect on the earliest date allowed by law.

Mr. Rozzi seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

| | | | | |
|------------------|-----|-------------------------------------|-----|-------|
| Darryl Cordrey – | Aye | <input checked="" type="checkbox"/> | Nay | _____ |
| Joseph Rozzi – | Aye | <input checked="" type="checkbox"/> | Nay | _____ |
| Mark Sousa – | Aye | <input checked="" type="checkbox"/> | Nay | _____ |

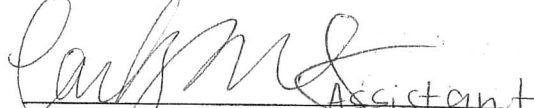
Resolution adopted this 6th day of February, 2024.

Attest:



Kurt E. Weber, *Fiscal Officer*


Approved as to form:



Assistant
Benjamin J. Yoder, *Law Director*
Carly Sherman

I, Kurt E. Weber Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on February 6, 2024.

Date: 2/6/2024



Kurt E. Weber, *Fiscal Officer*

Memo

January 26, 2024

To: Township Trustees and City and Village Mayors, Managers or Administrators

From: Neil Tunison, County Engineer

Re: Rock Salt Bid and Purchase Program for Warren County for 2024-2025 Winter Season

This office will once again offer an opportunity for your jurisdiction to participate in the County Engineer's salt purchase program this year. The program will be exactly the same as last year.

The program will work like this: We will request a bid price for rock salt dumped at your site and one using a piler to mound it at your site as well. One price for each method will be applied to all taking part. That does not change regardless of what Item No. on the bid sheet that applies to you. You will determine the amount you expect to purchase and that amount will be placed in the first column on the Delivery and Billing Sheet (Exhibit A). The goal is for the bidder to accept that amount more or less. In other words, if you order 1,000 tons and you find you only need 500 tons, you will not be expected to purchase the entire 1,000 tons. Be advised that bidders can make exceptions to the bid that may place conditions on the bid, including minimum and maximum amounts. Those exceptions will weigh heavily on the award outcome.

Once the bid has been awarded and contract executed by the Board of County Commissioners, it will be your responsibility to set up your own purchase order based on the price bid. You will choose whether the salt will be dumped or a piler will be necessary. You will also arrange delivery of your salt to your site. To make this as efficient as possible, please verify your delivery site on Exhibit A and revise the billing information if necessary. A bid guaranty bond that would make each of you as a political subdivision the obligee of the bond is included.

To participate in the program, please have your Board or Council pass a resolution authorizing participation using the sample resolution as a guide. We would prefer the amount of requested salt be included in the resolution. If you do not have room, my office will continue to make salt sales on a pick-up basis at the County Highway Department. If the resolution does not request an amount, you will need to submit an amount in writing so that it can be included in the bid package.

Please return an executed resolution to me by Friday, March 1, 2024 if you plan to purchase salt directly from the successful bidder. If your Board or Council cannot meet before this date, please let me know so that we can somehow accommodate your request. It was determined by our working group that timing of the bid for early April was the key to getting the best price. This program only applies to the purchase of rock salt and does not apply to any deicing chemical solutions, such as Beet Heet or brine.

We look forward to hearing from you. If you have any questions, please contact me at (513) 695-3307, Kurt Weber at (513) 695-3306 or Bobbi Apking at (513) 695-3305. Thank you.